

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>1:1 Digital Literacy</b>	Pam Batchelor <i>Executive Director of Technology and Innovation</i>	252-399-7870 ext 8301 <a href="mailto:pam.batchelor@wilsonschoolsnc.net">pam.batchelor@wilsonschoolsnc.net</a>
<b>21st Century Community Learning Centers</b>	Amy Thornton <i>Executive Director of Federal Programs</i>	252-399-7801 <a href="mailto:amy.thornton@wilsonschoolsnc.net">amy.thornton@wilsonschoolsnc.net</a>
<b>504 Compliance</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschoolsnc.net">cheryl.baggett@wilsonschoolsnc.net</a>
<b>A</b>		
<b>Academic and Behavior Tiered Supports</b>	Amy Nichols <i>District MTSS Coordinator</i>	252-399-7700 ext 8665 <a href="mailto:amy.nichols@wilsonschoolsnc.net">amy.nichols@wilsonschoolsnc.net</a>
<b>ACT / PreACT / WorkKeys</b>	Scott Sage <i>Executive Director of Accountability and Testing</i> Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7765 <a href="mailto:scott.sage@wilsonschoolsnc.net">scott.sage@wilsonschoolsnc.net</a> 252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>Adapted Curriculum Resources</b>	Sara Daniels <i>Instructional Coordinator</i>	252-230-6931 <a href="mailto:sara.daniels@wilsonschoolsnc.net">sara.daniels@wilsonschoolsnc.net</a>
<b>Adapted Direct Instruction Program</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Adapted Physical Education K-12</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Address Verification</b>	Cheryl Baggett <i>Executive Director of Student Services</i> Stephen Shimel <i>Information Coordinator</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschoolsnc.net">cheryl.baggett@wilsonschoolsnc.net</a> 252-399-7768 <a href="mailto:stephen.shimel@wilsonschoolsnc.net">stephen.shimel@wilsonschoolsnc.net</a>
<b>Administrative Interns</b>	Tracey Leon <i>Director of Certified Personnel</i>	252-399-7700 Ext# 8618 <a href="mailto:tracey.leon@wilsonschoolsnc.net">tracey.leon@wilsonschoolsnc.net</a>

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<b>Advanced Placement (AP) Program</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>AESOP-Frontline Education</b>	Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7700 Ext# 8638 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>After School Care</b>	Amy Deans <i>Director of School-Aged Childcare</i>	252-399-7714 ext 8619 <a href="mailto:Amy.Deans@wilsonschoolsnc.net">Amy.Deans@wilsonschoolsnc.net</a>
<b>AIG-Academically Intellectually Gifted</b>	Jennifer Lewis <i>Executive Director of Elementary Education</i>	252-399-7779 <a href="mailto:jennifer.lewis@wilsonschoolsnc.net">jennifer.lewis@wilsonschoolsnc.net</a>
<b>All County Honors Band &amp; Chorus</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>Allotments &amp; Staffing</b>	Dr. Cheryl F. Wilson <i>Associate Superintendent</i>	252-399-7751 <a href="mailto:cheryl.wilson@wilsonschoolsnc.net">cheryl.wilson@wilsonschoolsnc.net</a>
<b>Allotments Special Ed Teacher and Support staff</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Alternative Learning Programs</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>Applicant Tracking</b>	Phillip Hawley <i>HR Information Systems Manager</i> Tracey Leon <i>Director of Certified Personnel</i>	252-399-7700 Ext# 8633 <a href="mailto:phillip.hawley@wilsonschoolsnc.net">phillip.hawley@wilsonschoolsnc.net</a> 252-399-7700 Ext# 8618 <a href="mailto:tracey.leon@wilsonschoolsnc.net">tracey.leon@wilsonschoolsnc.net</a>
<b>Assistive Technology</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Athletics</b>	Brent Walston <i>County Athletic Director</i>	252-399-7789 ext 8661 <a href="mailto:brent.walston@wilsonschoolsnc.net">brent.walston@wilsonschoolsnc.net</a>

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<b>Attendance</b>	Stephen Shimel <i>Information Coordinator</i>	252-399-7768 <a href="mailto:stephen.shimel@wilsonschoolsnc.net">stephen.shimel@wilsonschoolsnc.net</a>
<b>Audiology</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Autism/Autism Support Intervention Services Team (ASIST)</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>AVID</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>B</b>		
<b>Background Checks</b>	Donielle Coe <i>Human Resources Clerk</i>	252-399-7700 Ext# 8622 <a href="mailto:donielle.coe@wilsonschoolsnc.net">donielle.coe@wilsonschoolsnc.net</a>
<b>Badges</b>	Donielle Coe <i>Human Resources Clerk</i>	252-399-7700 Ext# 8622 <a href="mailto:donielle.coe@wilsonschoolsnc.net">donielle.coe@wilsonschoolsnc.net</a>
<b>Battle of the Books</b>	Natalie Mercer <i>Media and Technology Coordinator</i>	252-399-7870 ext 8302 <a href="mailto:natalie.mercer@wilsonschoolsnc.net">natalie.mercer@wilsonschoolsnc.net</a>
<b>Before School Care</b>	Amy Deans <i>Director of School-Aged Childcare</i>	252-399-7714 ext 8619 <a href="mailto:Amy.Deans@wilsonschoolsnc.net">Amy.Deans@wilsonschoolsnc.net</a>
<b>Beginning Teachers (Elementary)</b>	Amy Evans <i>Beginning Teacher Coordinator for Elementary, National Board and College Liaison, and Mentor Support</i>	252-399-7731 Ext# 8625 <a href="mailto:amy.evans@wilsonschoolsnc.net">amy.evans@wilsonschoolsnc.net</a>
<b>Beginning Teachers (Middle)</b>	Tondia Best <i>Beginning Teacher Coordinator for Middle, Teacher of the Year (TOY) and Mentor Support</i>	252-399-7731 Ext# 8672 <a href="mailto:tondia.best@wilsonschoolsnc.net">tondia.best@wilsonschoolsnc.net</a>

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Support Areas	Name (Position)	Contact Information
<b>Beginning Teachers (High)</b>	Olinka Baker <i>Beginning Teachers Coordinator for High, Principal of the Year (POY) and Mentor Support</i>	252-399-7700 Ext# 8627 <a href="mailto:olinka.baker@wilsonschoolsnc.net">olinka.baker@wilsonschoolsnc.net</a>
<b>Behavior Intervention Plans (BIP)/Plan of Action (POA)</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Behavioral Support (EC)</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Behavioral Support (Regular Ed)</b>	Amy Nichols <i>District MTSS Coordinator</i>	252-399-7700 ext 8665 <a href="mailto:amy.nichols@wilsonschoolsnc.net">amy.nichols@wilsonschoolsnc.net</a>
<b>Benchmarks (Mastery Connect)</b>	Scott Sage <i>Executive Director of Accountability and Testing</i>	252-399-7765 <a href="mailto:scott.sage@wilsonschoolsnc.net">scott.sage@wilsonschoolsnc.net</a>
<b>Benefits</b>	Wendy Daniel <i>Director of Benefits</i>	252-399-7700 Ext# 8636 <a href="mailto:wendy.daniel@wilsonschoolsnc.net">wendy.daniel@wilsonschoolsnc.net</a>
<b>Blackboard (Website)</b>	Amber Lynch <i>Director of Public Relations</i>	252-399-7712 <a href="mailto:Amber.Lynch@wilsonschoolsnc.net">Amber.Lynch@wilsonschoolsnc.net</a>
<b>Bullying (personnel)</b>	Dr. Cheryl F. Wilson <i>Associate Superintendent</i> Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7751 <a href="mailto:cheryl.wilson@wilsonschoolsnc.net">cheryl.wilson@wilsonschoolsnc.net</a> 252-399-7700 Ext# 8628 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>C</b>		
<b>Canvas Learning Management System</b>	Josh Griffin <i>Digital Teaching and Learning Specialist</i>	252-399-7870 ext 8317 <a href="mailto:josh.griffin@wilsonschoolsnc.net">josh.griffin@wilsonschoolsnc.net</a>
<b>Cardio-Pulmonary Resuscitation (CPR) Training</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>

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<b>Career and College Promise (CCP)</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>Career and Technical Education (CTE)</b>	Matthew Crayton <i>Director of Career and Technical Education</i>	252-399-7779 <a href="mailto:Matthew.Crayton@wilsonschoolsnc.net">Matthew.Crayton@wilsonschoolsnc.net</a>
<b>Career Plans</b>	Matthew Crayton <i>Director of Career and Technical Education</i> Cheryl Baggett <i>Executive Director of Student Services</i>	252-399-7779 <a href="mailto:Matthew.Crayton@wilsonschoolsnc.net">Matthew.Crayton@wilsonschoolsnc.net</a> 252-360-4614 <a href="mailto:cheryl.baggett@wilsonschoolsnc.net">cheryl.baggett@wilsonschoolsnc.net</a>
<b>Child Find</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Childcount</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Classified Staff</b>	Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7700 Ext# 8638 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>Classlink/Single Sign On</b>	Pam Batchelor <i>Executive Director of Technology and Innovation</i> Tim Morgan <i>Client Services Manager</i>	252-399-7870 ext 8301 <a href="mailto:pam.batchelor@wilsonschoolsnc.net">pam.batchelor@wilsonschoolsnc.net</a> 252-399-7870 ext 8313 <a href="mailto:tim.morgan@wilsonschoolsnc.net">tim.morgan@wilsonschoolsnc.net</a>
<b>Class Size</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i> Jennifer Lewis <i>Executive Director of Elementary Education</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a> 252-399-7779 <a href="mailto:jennifer.lewis@wilsonschoolsnc.net">jennifer.lewis@wilsonschoolsnc.net</a>
<b>Coaching Contracts</b>	Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7700 Ext# 8638 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>

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<b>College Intern Placements</b>	Amy Evans <i>Beginning Teacher Coordinator for Elementary, National Board and College Liaison, and Mentor Support</i>	252-399-7731 Ext# 8625 <a href="mailto:amy.evans@wilsonschooolsnc.net">amy.evans@wilsonschooolsnc.net</a>
<b>Complaints (personnel)</b>	Martha Cayton <i>Administrative Assistant</i> Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7751 Ext# 8631 <a href="mailto:martha.cayton@wilsonschooolsnc.net">martha.cayton@wilsonschooolsnc.net</a> 252-399-7700 Ext# 8628 <a href="mailto:claudia.spencer@wilsonschooolsnc.net">claudia.spencer@wilsonschooolsnc.net</a>
<b>Concussion Protocol</b>	Brent Walston <i>County Athletic Director</i>	252-399-7789 ext 8661 <a href="mailto:brent.walston@wilsonschooolsnc.net">brent.walston@wilsonschooolsnc.net</a>
<b>Contractual Agreements</b>	Martha Cayton <i>Administrative Assistant</i>	252-399-7751 Ext# 8631 <a href="mailto:martha.cayton@wilsonschooolsnc.net">martha.cayton@wilsonschooolsnc.net</a>
<b>Counselors</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschooolsnc.net">cheryl.baggett@wilsonschooolsnc.net</a>
<b>COVID-19 Response</b>	Wendy Sullivan <i>Executive Director of Safety and Administration</i>	252-399-7789 ext 8653 <a href="mailto:wendy.sullivan@wilsonschooolsnc.net">wendy.sullivan@wilsonschooolsnc.net</a>
<b>COVID Federal Funds (ESSER)</b>	Amy Thornton <i>Executive Director of Federal Programs</i>	252-399-7801 <a href="mailto:amy.thornton@wilsonschooolsnc.net">amy.thornton@wilsonschooolsnc.net</a>
<b>Crisis Response and Support</b>	Wendy Sullivan <i>Executive Director of Safety and Administration</i> Cheryl Baggett <i>Executive Director of Student Services</i>	252-399-7700 ext. 8653 <a href="mailto:wendy.sullivan@wilsonschooolsnc.net">wendy.sullivan@wilsonschooolsnc.net</a> 252-360-4614 <a href="mailto:cheryl.baggett@wilsonschooolsnc.net">cheryl.baggett@wilsonschooolsnc.net</a>
<b>Credit by Demonstrated Mastery (CDM)</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschooolsnc.net">zachary.marks@wilsonschooolsnc.net</a>

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<b>Cumulative Folders</b>	Stephen Shimel <i>Information Coordinator</i>	252-399-7768 <a href="mailto:stephen.shimel@wilsonschoolsnc.net">stephen.shimel@wilsonschoolsnc.net</a>
<b>Curriculum-Adapted, Direct Instruction Program</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Cyber Security</b>	Pam Batchelor <i>Executive Director of Technology and Innovation</i> Wes Faulkwell <i>Network Health &amp; Security Analyst</i>	252-399-7870 ext 8301 <a href="mailto:pam.batchelor@wilsonschoolsnc.net">pam.batchelor@wilsonschoolsnc.net</a> 252-399-7870, ext 8312 <a href="mailto:wes.faulkwell@wilsonschoolsnc.net">wes.faulkwell@wilsonschoolsnc.net</a>
<b>D</b>		
<b>Data (Accountability and Testing)</b>	Scott Sage <i>Executive Director of Accountability and Testing</i>	252-399-7765 <a href="mailto:scott.sage@wilsonschoolsnc.net">scott.sage@wilsonschoolsnc.net</a>
<b>Day Cares (Hunt/Beddingfield)</b>	Jennifer Lewis <i>Executive Director of Elementary Education</i> Brenshonda Batts <i>Early Childhood Coordinator</i>	252-399-7779 <a href="mailto:jennifer.lewis@wilsonschoolsnc.net">jennifer.lewis@wilsonschoolsnc.net</a> 252-399-7700 ext 8621 <a href="mailto:brenshonda.batts@wilsonschoolsnc.net">brenshonda.batts@wilsonschoolsnc.net</a>
<b>Day Treatment Programs</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschoolsnc.net">cheryl.baggett@wilsonschoolsnc.net</a>
<b>Destiny</b>	Natalie Mercer <i>Media and Technology Coordinator</i>	252-399-7870 ext. 8302 <a href="mailto:natalie.mercer@wilsonschoolsnc.net">natalie.mercer@wilsonschoolsnc.net</a>
<b>Digital Teaching &amp; Professional Development</b>	Pam Batchelor <i>Executive Director of Technology and Innovation</i>	252-399-7870 ext 8301 <a href="mailto:pam.batchelor@wilsonschoolsnc.net">pam.batchelor@wilsonschoolsnc.net</a>
<b>Diploma Change and Petition</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>Discipline (Long-Term)</b>	Dr. Ben Williams <i>Assistant Superintendent of Administrative Services</i>	252-399-7789 <a href="mailto:ben.williams@wilsonschoolsnc.net">ben.williams@wilsonschoolsnc.net</a>

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<b>Discipline (Short-term)</b>	Wendy Sullivan <i>Executive Director of Safety and Administration</i>	252-399-7700, ext. 8653 <a href="mailto:wendy.sullivan@wilsonschoolsnc.net">wendy.sullivan@wilsonschoolsnc.net</a>
<b>Discipline Handbooks</b>	Dr. Ben Williams <i>Assistant Superintendent of Administrative Services</i>	252-299-7789 ext 8679 <a href="mailto:ben.williams@wilsonschoolsnc.net">ben.williams@wilsonschoolsnc.net</a>
<b>Discipline Hearing Officer</b>	Dr. Ben Williams <i>Assistant Superintendent of Administrative Services</i>	252-399-7789 ext 8661 <a href="mailto:Ben.Williams@wilsonschoolsnc.net">Ben.Williams@wilsonschoolsnc.net</a>
<b>Discipline Regulations for Students with Disabilities</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Discipline Reports</b>	Stephen Shimel <i>Information Coordinator</i> Wendy Sullivan <i>Executive Director of Safety and Administration</i>	252-399-7768 <a href="mailto:stephen.shimel@wilsonschoolsnc.net">stephen.shimel@wilsonschoolsnc.net</a> 252-399-7700, ext. 8653 <a href="mailto:wendy.sullivan@wilsonschoolsnc.net">wendy.sullivan@wilsonschoolsnc.net</a>
<b>Discrimination (personnel)</b>	Dr. Cheryl F. Wilson <i>Associate Superintendent</i> Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7751 <a href="mailto:cheryl.wilson@wilsonschoolsnc.net">cheryl.wilson@wilsonschoolsnc.net</a> 252-399-7700 Ext# 8628 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>Disposition Requests (Federal Funding)</b>	Amy Thornton <i>Executive Director of Federal Programs</i>	252-399-7801 <a href="mailto:amy.thornton@wilsonschoolsnc.net">amy.thornton@wilsonschoolsnc.net</a>
<b>Driver Education</b>	Scott Thompson <i>Driver's Education Coordinator</i>	252-399-7789 ext 8661 <a href="mailto:Scott.Thompson@wilsonschoolsnc.net">Scott.Thompson@wilsonschoolsnc.net</a>
<b>Dropout Prevention</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>E</b>		



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<b>Early Childhood</b>	Brendshonda Batts Early Childhood Coordinator	252-399-7700 ext 8621 <a href="mailto:brenshonda.batts@wilsonschoolsnc.net">brenshonda.batts@wilsonschoolsnc.net</a>
<b>Early Graduation</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>ECATS (MTSS)</b>	Amy Nichols <i>District MTSS Coordinator</i>	252-399-7700 ext 8665 <a href="mailto:amy.nichols@wilsonschoolsnc.net">amy.nichols@wilsonschoolsnc.net</a>
<b>EdClick</b>	Wendy Sullivan <i>Executive Director of Safety and Administration</i>	252-399-7789 <a href="mailto:ben.williams@wilsonschoolsnc.net">ben.williams@wilsonschoolsnc.net</a>
<b>EdClick (Access &amp; PowerSchool Integration)</b>	Stephen Shimel <i>Information Coordinator</i>	252-399-7768 <a href="mailto:stephen.shimel@wilsonschoolsnc.net">stephen.shimel@wilsonschoolsnc.net</a>
<b>Edgenuity</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>edTPA</b>	Tondia Best <i>Beginning Teacher Coordinator for Middle, Teacher of the Year (TOY) and Mentor Support</i>	252-399-7731 Ext# 8672 <a href="mailto:tondia.best@wilsonschoolsnc.net">tondia.best@wilsonschoolsnc.net</a>
<b>ELA/Social Studies (Secondary)</b>	Susan Whitley <i>Secondary ELA/Social Studies Coordinator</i>	252-399-7700 ext 8659 <a href="mailto:Susan.Whitley@wilsonschoolsnc.net">Susan.Whitley@wilsonschoolsnc.net</a>
<b>Elementary Curriculum</b>	Jennifer Lewis <i>Executive Director of Elementary Education</i>	252-399-7779 <a href="mailto:jennifer.lewis@wilsonschoolsnc.net">jennifer.lewis@wilsonschoolsnc.net</a>
<b>Elementary Pacing Guides</b>	Jennifer Lewis <i>Executive Director of Elementary Education</i>	252-399-7779 <a href="mailto:jennifer.lewis@wilsonschoolsnc.net">jennifer.lewis@wilsonschoolsnc.net</a>
<b>Elementary Procedures Manual</b>	Jennifer Lewis <i>Executive Director of Elementary Education</i>	252-399-7779 <a href="mailto:jennifer.lewis@wilsonschoolsnc.net">jennifer.lewis@wilsonschoolsnc.net</a>
<b>Employment Contracts (Certified)</b>	Tracey Leon <i>Director of Certified Personnel</i>	252-399-7700 Ext# 8618 <a href="mailto:tracey.leon@wilsonschoolsnc.net">tracey.leon@wilsonschoolsnc.net</a>

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>Employment Verification</b>	Marcia Bonner <i>Licensure Specialist</i>	252-399-7700 Ext# 8624 <a href="mailto:marcia.bonner@wilsonschooolsnc.net">marcia.bonner@wilsonschooolsnc.net</a>
<b>EOG and EOC</b>	Scott Sage <i>Executive Director of Accountability and Testing</i>	252-399-7765 <a href="mailto:scott.sage@wilsonschooolsnc.net">scott.sage@wilsonschooolsnc.net</a>
<b>English Language Learners</b>	Alison LaCarter <i>EL Coordinator</i>	252-399-7700 ext 8664 <a href="mailto:alison.lacarter@wilsonschooolsnc.net">alison.lacarter@wilsonschooolsnc.net</a>
<b>Enrollment</b>	Stephen Shimel <i>Information Coordinator</i>	252-399-7768 <a href="mailto:stephen.shimel@wilsonschooolsnc.net">stephen.shimel@wilsonschooolsnc.net</a>
<b>E-Rate</b>	Pam Batchelor <i>Executive Director of Technology and Innovation</i>	252-399-7870 ext 8301 <a href="mailto:pam.batchelor@wilsonschooolsnc.net">pam.batchelor@wilsonschooolsnc.net</a>
<b>eSports</b>	Pam Batchelor <i>Executive Director of Technology and Innovation</i>	252-399-7870 ext 8301 <a href="mailto:pam.batchelor@wilsonschooolsnc.net">pam.batchelor@wilsonschooolsnc.net</a>
<b>EVAAS</b>	Scott Sage <i>Executive Director of Accountability and Testing</i>	252-399-7765 <a href="mailto:scott.sage@wilsonschooolsnc.net">scott.sage@wilsonschooolsnc.net</a>
<b>Evening School</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschooolsnc.net">zachary.marks@wilsonschooolsnc.net</a>
<b>Excel (Microsoft spreadsheets)</b>	Scott Sage <i>Executive Director of Accountability and Testing</i>	252-399-7765 <a href="mailto:scott.sage@wilsonschooolsnc.net">scott.sage@wilsonschooolsnc.net</a>
<b>Extended School Year (ESY)</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschooolsnc.net">melissa.mcfatter@wilsonschooolsnc.net</a>
<b>F</b>		
<b>Facilities and Maintenance</b>	Greg Woodard <i>Executive Director of Facility Services</i>	252-399-7823 <a href="mailto:greg.woodard@wilsonschooolsnc.net">greg.woodard@wilsonschooolsnc.net</a>

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>Facility Rentals</b>	Dr. Ben Williams <i>Assistant Superintendent of Administrative Services</i>	252-299-7789 ext 8679 <a href="mailto:ben.williams@wilsonschoolsnc.net">ben.williams@wilsonschoolsnc.net</a>
<b>Family Academy</b>	Amy Thornton <i>Executive Director of Federal Programs</i>	252-399-7801 <a href="mailto:amy.thornton@wilsonschoolsnc.net">amy.thornton@wilsonschoolsnc.net</a>
<b>FAM-S</b>	Amy Nichols <i>District MTSS Coordinator</i>	252-399-7700 ext 8665 <a href="mailto:amy.nichols@wilsonschoolsnc.net">amy.nichols@wilsonschoolsnc.net</a>
<b>Field Trips (Elementary)</b>	Jennifer Lewis <i>Executive Director of Elementary Education</i>	252-399-7779 <a href="mailto:jennifer.lewis@wilsonschoolsnc.net">jennifer.lewis@wilsonschoolsnc.net</a>
<b>Field Trips (Secondary)</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>Filtering/Monitoring</b>	Joseph Vellucci <i>Senior Network Administrator</i> Pam Batchelor <i>Executive Director of Technology and Innovation</i>	252-399-7870 ext 8309 <a href="mailto:joseph.vellucci@wilsonschoolsnc.net">joseph.vellucci@wilsonschoolsnc.net</a> 252-299-7870 ext 8301 <a href="mailto:pam.batchelor@wilsonschoolsnc.net">pam.batchelor@wilsonschoolsnc.net</a>
<b>Finance</b>	Shannon Collins <i>Chief Finance Officer</i>	252-399-7720 <a href="mailto:shannon.collins@wilsonschoolsnc.net">shannon.collins@wilsonschoolsnc.net</a>
<b>FMLA</b>	Wendy Daniel <i>Director of Benefits</i>	252-399-7700 Ext# 8636 <a href="mailto:wendy.daniel@wilsonschoolsnc.net">wendy.daniel@wilsonschoolsnc.net</a>
<b>Foster Care</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschoolsnc.net">cheryl.baggett@wilsonschoolsnc.net</a>
<b>Frontline Education</b>	Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7700 Ext# 8638 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>G</b>		

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>Gaggle</b>	Wendy Sullivan <i>Executive Director of Safety and Administration</i>	252-399-7789 ext 8653 <a href="mailto:wendy.sullivan@wilsonschoolsnc.net">wendy.sullivan@wilsonschoolsnc.net</a>
<b>Gentlemen's Agreement/Her Pride</b>	Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7815 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>Google Apps Admin</b>	Joseph Vellucci <i>Senior Network Administrator</i>	252-399-7870 ext 8309 <a href="mailto:joseph.vellucci@wilsonschoolsnc.net">joseph.vellucci@wilsonschoolsnc.net</a>
<b>Governor's School</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>Gradebook (PowerTeacher Pro)</b>	Stephen Shimel <i>Information Coordinator</i>	252-399-7768 <a href="mailto:stephen.shimel@wilsonschoolsnc.net">stephen.shimel@wilsonschoolsnc.net</a>
<b>Graduation/Exit from School</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>Graduation Rate/CGR</b>	Scott Sage <i>Executive Director of Accountability and Testing</i>	252-399-7765 <a href="mailto:scott.sage@wilsonschoolsnc.net">scott.sage@wilsonschoolsnc.net</a>
<b>Grant and Special Projects</b>	Renee Turner <i>Grant Writer and Special Projects</i>	252-399-7786 <a href="mailto:renee.turner@wilsonschoolsnc.net">renee.turner@wilsonschoolsnc.net</a>
<b>G.R.E.A.T. Program</b>	Wendy Sullivan <i>Director of School Safety and Administration</i>	252-399-7700 ext 8653 <a href="mailto:wendy.sullivan@wilsonschoolsnc.net">wendy.sullivan@wilsonschoolsnc.net</a>
<b>H</b>		
<b>Harassment (personnel)</b>	Dr. Cheryl F. Wilson <i>Associate Superintendent</i> Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7751 <a href="mailto:cheryl.wilson@wilsonschoolsnc.net">cheryl.wilson@wilsonschoolsnc.net</a> 252-399-7700 Ext# 8628 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>Health Certificate</b>	Donielle Coe <i>Human Resources Clerk</i>	252-399-7700 Ext # 8622 <a href="mailto:donielle.coe@wilsonschoolsnc.net">donielle.coe@wilsonschoolsnc.net</a>

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>Hearing Impairment Services</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschooolsnc.net">melissa.mcfatter@wilsonschooolsnc.net</a>
<b>Health Insurance (State Health Plan)</b>	Wendy Daniel <i>Director of Benefits</i>	252-399-7700 Ext# 8636 <a href="mailto:wendy.daniel@wilsonschooolsnc.net">wendy.daniel@wilsonschooolsnc.net</a>
<b>High School Curriculum</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschooolsnc.net">zachary.marks@wilsonschooolsnc.net</a>
<b>Homebound Services (Regular Education)</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschooolsnc.net">cheryl.baggett@wilsonschooolsnc.net</a>
<b>Homebound Services (SWD)</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschooolsnc.net">melissa.mcfatter@wilsonschooolsnc.net</a>
<b>Homeless (McKinney Vento)</b>	Amy High <i>WCS Homeless Liaison</i>	252-235-8029 <a href="mailto:amy.high@wilsonschooolsnc.net">amy.high@wilsonschooolsnc.net</a>
<b>Homeschool</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschooolsnc.net">cheryl.baggett@wilsonschooolsnc.net</a>
<b>Honors Courses</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschooolsnc.net">zachary.marks@wilsonschooolsnc.net</a>
<b>I</b>		
<b>Immigrant Program</b>	Amy Thornton <i>Executive Director of Federal Programs</i>	252-399-7801 <a href="mailto:amy.thornton@wilsonschooolsnc.net">amy.thornton@wilsonschooolsnc.net</a>
<b>Immigrant Student Identification</b>	Alison LaCarter <i>EL Coordinator</i>	252-399-7700 ext 8664 <a href="mailto:alison.lacarter@wilsonschooolsnc.net">alison.lacarter@wilsonschooolsnc.net</a>
<b>Immunizations and Health Assessments</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschooolsnc.net">cheryl.baggett@wilsonschooolsnc.net</a>
<b>Independent Educational Evaluations (IEEs)</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschooolsnc.net">melissa.mcfatter@wilsonschooolsnc.net</a>

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>Individualized Education Plan (IEP)</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Instructional Technology Program</b>	Pam Batchelor <i>Executive Director of Technology and Innovation</i> Natalie Mercer <i>Media and Technology Coordinator</i>	252-399-7870 ext. 8301 <a href="mailto:pam.batchelor@wilsonschoolsnc.net">pam.batchelor@wilsonschoolsnc.net</a> 252-399-7870 ext 8302 <a href="mailto:natalie.mercer@wilsonschoolsnc.net">natalie.mercer@wilsonschoolsnc.net</a>
<b>Intercoms</b>	Greg Woodard <i>Executive Director of Facility Services</i>	252-399-7870 <a href="mailto:greg.woodard@wilsonschoolsnc.net">greg.woodard@wilsonschoolsnc.net</a>
<b>International Baccalaureate (IB) Programme</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>Internships (Special Areas)</b>	Martha Cayton <i>Administrative Assistant</i>	252-399-7751 Ext# 8631 <a href="mailto:martha.cayton@wilsonschoolsnc.net">martha.cayton@wilsonschoolsnc.net</a>
<b>Interpreters for IEP Team Meetings</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Interpreting/Translating</b>	Amy Thornton <i>Executive Director of Federal Programs</i>	252-399-7801 <a href="mailto:amy.thornton@wilsonschoolsnc.net">amy.thornton@wilsonschoolsnc.net</a>
<b>Investigations (Certified)</b>	Tracey Leon <i>Director of Certified Personnel</i> Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7700 Ext# 8618 <a href="mailto:tracey.leon@wilsonschoolsnc.net">tracey.leon@wilsonschoolsnc.net</a> 252-399-7700 Ext# 8628 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>Investigations (Classified)</b>	Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7700 Ext# 8638 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>IDEA Legal Questions</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>J</b>		

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>Job Descriptions</b>	Phillip Hawley <i>Human Resource Information Systems Manager</i> Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7700 Ext# 8633 <a href="mailto:phillip.hawley@wilsonschoolsnc.net">phillip.hawley@wilsonschoolsnc.net</a> 252-399-7700 Ext# 8628 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>Job Postings</b>	Phillip Hawley <i>HR Information Systems Manager</i> Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7700 Ext# 8633 <a href="mailto:phillip.hawley@wilsonschoolsnc.net">phillip.hawley@wilsonschoolsnc.net</a> 252-399-7700 Ext# 8628 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>Juvenile Crime Prevention Council</b>	Dr. Ben Williams <i>Assistant Superintendent of Administrative Services</i>	252-299-7789 ext 8679 <a href="mailto:ben.williams@wilsonschoolsnc.net">ben.williams@wilsonschoolsnc.net</a>
<b>K</b>		
<b>K-1 Math Data Collection</b>	Scott Sage <i>Executive Director of Accountability and Testing</i>	252-399-7765 <a href="mailto:scott.sage@wilsonschoolsnc.net">scott.sage@wilsonschoolsnc.net</a>
<b>Kindergarten-Early Entry</b>	Jennifer Lewis <i>Executive Director of Elementary Education</i>	252-399-7779 <a href="mailto:jennifer.lewis@wilsonschoolsnc.net">jennifer.lewis@wilsonschoolsnc.net</a>
<b>Kindergarten Registration</b>	Jennifer Lewis <i>Executive Director of Elementary Education</i>	252-399-7779 <a href="mailto:jennifer.lewis@wilsonschoolsnc.net">jennifer.lewis@wilsonschoolsnc.net</a>
<b>L</b>		
<b>Leave of Absence</b>	Wendy Daniel <i>Director of Benefits</i>	252-399-7700 Ext# 8636 <a href="mailto:wendy.daniel@wilsonschoolsnc.net">wendy.daniel@wilsonschoolsnc.net</a>
<b>Legal Issues with IDEA</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>Licensure</b>	Marcia Bonner <i>Licensure Specialist</i>	252-399-7700 Ext #8624 <a href="mailto:marcia.bonner@wilsonschoolsnc.net">marcia.bonner@wilsonschoolsnc.net</a>
<b>Literacy and Social Studies K-2</b>	Tonja Harris <i>K-2 Literacy and Social Studies Coordinator</i>	252-399-7700 ext 8687 <a href="mailto:tonya.harris@wilsonschoolsnc.net">tonya.harris@wilsonschoolsnc.net</a>
<b>Literacy and Social Studies 3-5</b>	Nicole Neal <i>3-5 Literacy and Social Studies Coordinator</i>	252-399-7700, ext. 8656 <a href="mailto:nicole.neal@wilsonschoolsnc.net">nicole.neal@wilsonschoolsnc.net</a>
<b>Lockdowns</b>	Wendy Sullivan <i>Executive Director of Safety and Administration</i>	252-399-7789 ext 8653 <a href="mailto:wendy.sullivan@wilsonschoolsnc.net">wendy.sullivan@wilsonschoolsnc.net</a>
<b>LINQ Database Administrator</b>	Phillip Hawley <i>Human Resource Information Systems Manager</i>	252-399-7700 Ext# 8633 <a href="mailto:phillip.hawley@wilsonschoolsnc.net">phillip.hawley@wilsonschoolsnc.net</a>
<b>M</b>		
<b>Mandatory Improvement Plans (MIP)</b>	Dr. Cheryl F. Wilson <i>Associate Superintendent</i> Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7751 <a href="mailto:cheryl.wilson@wilsonschoolsnc.net">cheryl.wilson@wilsonschoolsnc.net</a> 252-399-7700 Ext# 8628 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>MasteryConnect</b>	Scott Sage <i>Executive Director of Accountability and Testing</i>	252-399-7765 <a href="mailto:scott.sage@wilsonschoolsnc.net">scott.sage@wilsonschoolsnc.net</a>
<b>MATCH Wellness</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>Math/Science (Elementary)</b>	Lisa Howell <i>K-5 Math/Science Coordinator</i>	252-399-7700 ext 8651 <a href="mailto:Lisa.Howell@wilsonschoolsnc.net">Lisa.Howell@wilsonschoolsnc.net</a>
<b>Math/Science (Secondary)</b>	Catherine Walston <i>Secondary Math/Science Coordinator</i>	252-399-7700 ext 8664 <a href="mailto:Catherine.Walston@wilsonschoolsnc.net">Catherine.Walston@wilsonschoolsnc.net</a>
<b>Math Direct Instruction Programs</b>	Sara Daniels <i>Instructional Coordinator</i>	252-399-7700 ext 8678 <a href="mailto:sara.daniels@wilsonschoolsnc.net">sara.daniels@wilsonschoolsnc.net</a>
<b>Medicaid Billing</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>



## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>Media Coordinators</b>	Natalie Mercer <i>Media and Technology Coordinator</i>	252-399-7870 ext 8302 <a href="mailto:natalie.mercer@wilsonschooolsnc.net">natalie.mercer@wilsonschooolsnc.net</a>
<b>Mental Health Agencies</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschooolsnc.net">cheryl.baggett@wilsonschooolsnc.net</a>
<b>Mental Health Improvement Plan</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschooolsnc.net">cheryl.baggett@wilsonschooolsnc.net</a>
<b>Mentors</b>	Amy Evans Tondia Best Olinka Baker <i>Beginning Teacher Coordinators</i>	252-399-7731 Ext# 8625 <a href="mailto:amy.evans@wilsonschooolsnc.net">amy.evans@wilsonschooolsnc.net</a> 252-399-7731 Ext# 8672 <a href="mailto:tondia.best@wilsonschooolsnc.net">tondia.best@wilsonschooolsnc.net</a> 252-399-7731 Ext# 8627 <a href="mailto:olinka.baker@wilsonschooolsnc.net">olinka.baker@wilsonschooolsnc.net</a>
<b>Middle School Curriculum</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschooolsnc.net">zachary.marks@wilsonschooolsnc.net</a>
<b>Migrant Program</b>	Amy Thornton <i>Executive Director of Federal Programs</i>	252-399-7801 <a href="mailto:amy.thornton@wilsonschooolsnc.net">amy.thornton@wilsonschooolsnc.net</a>
<b>Migrant Student Identification</b>	Alison LaCarter <i>EL Coordinator</i>	252-399-7700 ext 8664 <a href="mailto:alison.lacarter@wilsonschooolsnc.net">alison.lacarter@wilsonschooolsnc.net</a>
<b>Multi-Tiered Systems of Support (MTSS)</b>	Amy Nichols <i>District MTSS Coordinator</i>	252-399-7700 ext 8665 <a href="mailto:amy.nichols@wilsonschooolsnc.net">amy.nichols@wilsonschooolsnc.net</a>
<b>N</b>		
<b>Name and Address Changes</b>	Wendy Daniel <i>Director of Benefits</i>	252-399-7700 Ext# 8636 <a href="mailto:wendy.daniel@wilsonschooolsnc.net">wendy.daniel@wilsonschooolsnc.net</a>

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>National Board Certification</b>	Amy Evans <i>Beginning Teacher Coordinator for Elementary, National Board and College Liaison, and Mentor Support</i>	252-399-7731 Ext# 8625 <a href="mailto:amy.evans@wilsonschoolsnc.net">amy.evans@wilsonschoolsnc.net</a>
<b>NCEES</b>	Tracey Leon <i>Director of Certified Personnel</i>	252-399-7700 Ext# 8618 <a href="mailto:tracey.leon@wilsonschoolsnc.net">tracey.leon@wilsonschoolsnc.net</a>
<b>NCID</b>	Stephen Shimel <i>Information Coordinator</i>	252-399-7768 <a href="mailto:stephen.shimel@wilsonschoolsnc.net">stephen.shimel@wilsonschoolsnc.net</a>
<b>NCVPS Registration</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>Network Accounts</b>	Joseph Vellucci <i>Senior Network Administrator</i>	252-399-7870 ext 8309 <a href="mailto:joseph.vellucci@wilsonschoolsnc.net">joseph.vellucci@wilsonschoolsnc.net</a>
<b>Network Cabling</b>	Joseph Vellucci <i>Senior Network Administrator</i>	252-399-7870 ext 8309 <a href="mailto:joseph.vellucci@wilsonschoolsnc.net">joseph.vellucci@wilsonschoolsnc.net</a>
<b>Network Printers</b>	Tim Morgan <i>Client Services Manager</i> Pam Batchelor <i>Executive Director of Technology and Innovation</i>	252-399-7870 ext 8313 <a href="mailto:tim.morgan@wilsonschoolsnc.net">tim.morgan@wilsonschoolsnc.net</a> 252-399-7870 ext 8301 <a href="mailto:pam.batchelor@wilsonschoolsnc.net">pam.batchelor@wilsonschoolsnc.net</a>
<b>Network Staff/Student Usage Concerns</b>	Joseph Vellucci <i>Senior Network Administrator</i> Pam Batchelor <i>Executive Director of Technology and Innovation</i>	252-399-7870 ext 8309 <a href="mailto:joseph.vellucci@wilsonschoolsnc.net">joseph.vellucci@wilsonschoolsnc.net</a> 252-399-7870 ext 8301 <a href="mailto:pam.batchelor@wilsonschoolsnc.net">pam.batchelor@wilsonschoolsnc.net</a>
<b>NCEdCloud</b>	Stephen Shimel <i>Information Coordinator</i>	252-399-7768 <a href="mailto:stephen.shimel@wilsonschoolsnc.net">stephen.shimel@wilsonschoolsnc.net</a>

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>NC MAC Random Moment Time Study (RMTS)</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>NC Report Cards</b>	Scott Sage <i>Executive Director of Accountability and Testing</i>	252-399-7765 <a href="mailto:scott.sage@wilsonschoolsnc.net">scott.sage@wilsonschoolsnc.net</a>
<b>Network Accounts-creation (notification needed from HR) and suspension</b>	Joseph Vellucci <i>Senior Network Administrator</i> Pam Batchelor <i>Executive Director of Technology and Innovation</i>	252-399-7870 ext 8303 <a href="mailto:joseph.vellucci@wilsonschoolsnc.net">joseph.vellucci@wilsonschoolsnc.net</a> 252-399-7870 ext 8301 <a href="mailto:pam.batchelor@wilsonschoolsnc.net">pam.batchelor@wilsonschoolsnc.net</a>
<b>Network Connectivity/Troubleshooting</b>	Joseph Vellucci <i>Senior Network Administrator</i>	252-399-7870 ext 8303 <a href="mailto:joseph.vellucci@wilsonschoolsnc.net">joseph.vellucci@wilsonschoolsnc.net</a>
<b>New Hires (Certified)</b>	Tracey Leon <i>Director of Certified Personnel</i>	252-399-7700 Ext# 8618 <a href="mailto:tracey.leon@wilsonschoolsnc.net">tracey.leon@wilsonschoolsnc.net</a>
<b>New Hires (Classified)</b>	Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7700 Ext# 8638 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>Nonviolent Crisis Intervention (CPI) Training</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>North Carolina State Improvement Project (NC SIP)</b>	Sara Daniels <i>Instructional Coordinator</i>	252-399-7700 ext 8678 <a href="mailto:sara.daniels@wilsonschoolsnc.net">sara.daniels@wilsonschoolsnc.net</a>
<b>North Carolina Interventions (NCI)</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Nurses</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschoolsnc.net">cheryl.baggett@wilsonschoolsnc.net</a>
<b>O</b>		
<b>Occupational Course of Study (OCS)</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>Occupational Therapy (OT)</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Office of Civil Rights</b>	Stephen Shimel <i>Information Coordinator</i> Cheryl Baggett <i>Executive Director of Student Services</i>	252-399-7768 <a href="mailto:stephen.shimel@wilsonschoolsnc.net">stephen.shimel@wilsonschoolsnc.net</a> 252-360-4614 <a href="mailto:cheryl.baggett@wilsonschoolsnc.net">cheryl.baggett@wilsonschoolsnc.net</a>
<b>Onboarding Process (Certified)</b>	Tracey Leon <i>Director of Certified Personnel</i> Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7700 Ext# 8618 <a href="mailto:tracey.leon@wilsonschoolsnc.net">tracey.leon@wilsonschoolsnc.net</a> 252-399-7700 Ext# 8628 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>Onboarding Process (Classified)</b>	Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7700 Ext# 8628 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>Owens Scholarship</b>	Dr. Cheryl F. Wilson <i>Associate Superintendent</i> Cheryl Baggett <i>Executive Director of Student Services</i>	252-399-7751 <a href="mailto:cheryl.wilson@wilsonschoolsnc.net">cheryl.wilson@wilsonschoolsnc.net</a> 252-360-4614 <a href="mailto:cheryl.baggett@wilsonschoolsnc.net">cheryl.baggett@wilsonschoolsnc.net</a>
<b>P</b>		
<b>Parent Concerns (Elementary)</b>	Jennifer Lewis <i>Executive Director of Elementary Education</i>	252-399-7779 <a href="mailto:jennifer.lewis@wilsonschoolsnc.net">jennifer.lewis@wilsonschoolsnc.net</a>
<b>Parent Concerns (Middle and High)</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>Parent Concerns (Exceptional Children)</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Parent Portal</b>	Stephen Shimel <i>Information Coordinator</i>	252-399-7768 <a href="mailto:stephen.shimel@wilsonschoolsnc.net">stephen.shimel@wilsonschoolsnc.net</a>

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>Password resets (Network/Gmail)</b>	Joseph Vellucci <i>Senior Network Administrator</i>	252-399-7870 ext 8309 <a href="mailto:joseph.vellucci@wilsonschoolsnc.net">joseph.vellucci@wilsonschoolsnc.net</a>
	Pam Batchelor <i>Executive Director of Technology and Innovation</i>	252-399-7870 ext 8301 <a href="mailto:pam.batchelor@wilsonschoolsnc.net">pam.batchelor@wilsonschoolsnc.net</a>
<b>PBIS Coaches</b>	Amy Nichols <i>District MTSS Coordinator</i>	252-399-7700 ext 8665 <a href="mailto:amy.nichols@wilsonschoolsnc.net">amy.nichols@wilsonschoolsnc.net</a>
<b>Personnel Matters</b>	Martha Cayton <i>Administrative Assistant</i>	252-399-7751 Ext# 8631 <a href="mailto:martha.cayton@wilsonschoolsnc.net">martha.cayton@wilsonschoolsnc.net</a>
	Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7700 Ext# 8628 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>Phones (VOIP)</b>	Tim Morgan <i>Client Services Manager</i>	252-399-7870 ext 8313 <a href="mailto:tim.morgan@wilsonschoolsnc.net">tim.morgan@wilsonschoolsnc.net</a>
<b>Physical Therapy</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>PLCs (Elementary)</b>	Jennifer Lewis <i>Executive Director of Elementary Education</i>	252-399-7779 <a href="mailto:jennifer.lewis@wilsonschoolsnc.net">jennifer.lewis@wilsonschoolsnc.net</a>
<b>PLCs (Secondary)</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>Positive Behavior Intervention Supports (PBIS)</b>	Amy Nichols <i>District MTSS Coordinator</i>	252-399-7700, ext. 8665 <a href="mailto:amy.nichols@wilsonschoolsnc.net">amy.nichols@wilsonschoolsnc.net</a>
<b>PowerSchool</b>	Stephen Shimel <i>Information Coordinator</i>	252-399-7768 <a href="mailto:stephen.shimel@wilsonschoolsnc.net">stephen.shimel@wilsonschoolsnc.net</a>
<b>PowerTeacher and PowerTeacher Pro</b>	Stephen Shimel <i>Information Coordinator</i>	252-399-7768 <a href="mailto:stephen.shimel@wilsonschoolsnc.net">stephen.shimel@wilsonschoolsnc.net</a>

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>Praxis Reimbursement</b>	Marcia Bonner <i>Licensure Specialist</i>	252-399-7700 Ext #8624 <a href="mailto:marcia.bonner@wilsonschoolsnc.net">marcia.bonner@wilsonschoolsnc.net</a>
<b>Pre-K (Pre-K, Title 1)</b>	Jennifer Lewis <i>Executive Director of Elementary Education</i> Brenshonda Batts <i>Early Childhood Coordinator</i>	252-399-7779 <a href="mailto:jennifer.lewis@wilsonschoolsnc.net">jennifer.lewis@wilsonschoolsnc.net</a> 252-399-7000 ext 8621 <a href="mailto:brenshonda.batts@wilsonschoolsnc.net">brenshonda.batts@wilsonschoolsnc.net</a>
<b>Pre-K (EC)</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Principal Meetings (Elementary)</b>	Jennifer Lewis <i>Executive Director of Elementary Education</i>	252-399-7779 <a href="mailto:jennifer.lewis@wilsonschoolsnc.net">jennifer.lewis@wilsonschoolsnc.net</a>
<b>Principal Meetings (Secondary)</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>Principal of the Year Process</b>	Olinka Baker <i>Beginning Teacher Coordinator for High School, Principal of the Year and Mentor Support</i>	252-399-7731 Ext# 8627 <a href="mailto:olinka.baker@wilsonschoolsnc.net">olinka.baker@wilsonschoolsnc.net</a>
<b>Private School Evaluations</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Private School Equitable Services</b>	Amy Thornton <i>Executive Director of Federal Programs</i>	252-399-7801 <a href="mailto:amy.thornton@wilsonschoolsnc.net">amy.thornton@wilsonschoolsnc.net</a>
<b>Psychologists</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>R</b>		
<b>RtA-Read to Achieve</b>	Jennifer Lewis <i>Executive Director of Elementary Education,</i> Scott Sage <i>Executive Director of Accountability and Testing</i>	252-399-7779 <a href="mailto:jennifer.lewis@wilsonschoolsnc.net">jennifer.lewis@wilsonschoolsnc.net</a> 252-399-7765 <a href="mailto:scott.sage@wilsonschoolsnc.net">scott.sage@wilsonschoolsnc.net</a>

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>Reading Direct Instruction Programs</b>	Sara Daniels <i>Instructional Coordinator</i>	252-399-7700 ext 8678 <a href="mailto:sara.daniels@wilsonschoolsnc.net">sara.daniels@wilsonschoolsnc.net</a>
<b>Reading Research to Classroom Practice</b>	Sara Daniels <i>Instructional Coordinator</i>	252-399-7700 ext 8678 <a href="mailto:sara.daniels@wilsonschoolsnc.net">sara.daniels@wilsonschoolsnc.net</a>
<b>Reassignments</b>	Dr. Ben Williams <i>Assistant Superintendent of Administrative Services</i>	252-299-7789 ext 8679 <a href="mailto:ben.williams@wilsonschoolsnc.net">ben.williams@wilsonschoolsnc.net</a>
<b>Recruitment</b>	Tracey Leon <i>Director of Certified Personnel</i> Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7700 Ext# 8618 <a href="mailto:tracey.leon@wilsonschoolsnc.net">tracey.leon@wilsonschoolsnc.net</a> 252-399-7700 Ext# 8638 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>Red Cross Shelter</b>	Greg Woodard <i>Executive Director of Facility Services</i>	252-399-7823 <a href="mailto:greg.woodard@wilsonschoolsnc.net">greg.woodard@wilsonschoolsnc.net</a>
<b>Registration Guidelines - Secondary</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>Related Services (OT, PT, Speech)</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Report Card Issues (Teachers &amp; Administrators)</b>	Stephen Shimel <i>Information Coordinator</i>	252-399-7768 <a href="mailto:stephen.shimel@wilsonschoolsnc.net">stephen.shimel@wilsonschoolsnc.net</a>
<b>Resignations</b>	Martha Cayton <i>Administrative Assistant</i> Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7751 Ext# 8631 <a href="mailto:martha.cayton@wilsonschoolsnc.net">martha.cayton@wilsonschoolsnc.net</a> 252-399-7700 Ext# 8628 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>Restorative Circles</b>	Amy Nichols <i>District MTSS Coordinator</i>	252-399-7700 ext 8665 <a href="mailto:amy.nichols@wilsonschoolsnc.net">amy.nichols@wilsonschoolsnc.net</a>
<b>Retirement</b>	Wendy Daniel <i>Director of Benefits</i>	252-399-7700 Ext# 8636 <a href="mailto:wendy.daniel@wilsonschoolsnc.net">wendy.daniel@wilsonschoolsnc.net</a>

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>Robotics</b>	Christine Mitchell <i>District STEM Coordinator</i>	252-399-7870 ext 8319 <a href="mailto:christine.mitchell@wilsonschoolsnc.net">christine.mitchell@wilsonschoolsnc.net</a>
<b>S</b>		
<b>Safety Plans</b>	Wendy Sullivan <i>Executive Director of Safety and Administration</i>	252-399-7789 ext 8653 <a href="mailto:wendy.sullivan@wilsonschoolsnc.net">wendy.sullivan@wilsonschoolsnc.net</a>
<b>Safety Grants</b>	Renee Turner <i>Grant Writer and Special Projects Coordinator</i>	252-399-7786 <a href="mailto:renee.turner@wilsonschoolsnc.net">renee.turner@wilsonschoolsnc.net</a>
<b>Salary</b>	Dr. Cheryl F. Wilson <i>Associate Superintendent</i>	252-399-7751 <a href="mailto:cheryl.wilson@wilsonschoolsnc.net">cheryl.wilson@wilsonschoolsnc.net</a>
<b>SAY Something</b>	Wendy Sullivan <i>Executive Director of Safety and Administration</i>	252-399-7789 ext 8653 <a href="mailto:wendy.sullivan@wilsonschoolsnc.net">wendy.sullivan@wilsonschoolsnc.net</a>
<b>Scholarships-State Employee Credit Union (SECU)</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-399-7779 <a href="mailto:Brian.Johnson@wilsonschoolsnc.net">Brian.Johnson@wilsonschoolsnc.net</a>
<b>School Health Advisory Committee (SHAC)</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschoolsnc.net">cheryl.baggett@wilsonschoolsnc.net</a>
<b>School Improvement (MTSS)</b>	Amy Nichols <i>MTSS Coordinator</i>	252-399-7700, ext 8665 <a href="mailto:amy.nichols@wilsonschoolsnc.net">amy.nichols@wilsonschoolsnc.net</a>
<b>School Nutrition</b>	Amber Sharpe <i>Executive Director of School Nutrition</i>	252-399-7845 ext 8530 <a href="mailto:Amber.Sharpe@wilsonschoolsnc.net">Amber.Sharpe@wilsonschoolsnc.net</a>
<b>School Safety</b>	Wendy Sullivan <i>Executive Director of Safety and Administration</i>	252-399-7789 ext 8653 <a href="mailto:wendy.sullivan@wilsonschoolsnc.net">wendy.sullivan@wilsonschoolsnc.net</a>
<b>Scribbles</b>	Pam Batchelor <i>Executive Director of Technology and Innovation</i>	252-399-7870 ext 8301 <a href="mailto:pam.batchelor@wilsonschoolsnc.net">pam.batchelor@wilsonschoolsnc.net</a>



## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>Second Steps</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschooolsnc.net">cheryl.baggett@wilsonschooolsnc.net</a>
<b>Secondary Pacing Guides</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschooolsnc.net">zachary.marks@wilsonschooolsnc.net</a>
<b>Secondary Procedures Manual</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschooolsnc.net">zachary.marks@wilsonschooolsnc.net</a>
<b>Shredding</b>	Karen Miles <i>Administrative Assistant for Administrative Services</i>	252-299-7789 ext 8661 <a href="mailto:karen.miles@wilsonschooolsnc.net">karen.miles@wilsonschooolsnc.net</a>
<b>Social Emotional Learning</b>	Amy Nichols <i>District MTSS Coordinator</i>	252-399-7700 ext 8665 <a href="mailto:amy.nichols@wilsonschooolsnc.net">amy.nichols@wilsonschooolsnc.net</a>
<b>Social Workers</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschooolsnc.net">cheryl.baggett@wilsonschooolsnc.net</a>
<b>Speech/Language Impaired (SI)</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschooolsnc.net">melissa.mcfatter@wilsonschooolsnc.net</a>
<b>SROs</b>	Wendy Sullivan <i>Executive Director of Safety and Administration</i>	252-399-7789 ext 8653 <a href="mailto:wendy.sullivan@wilsonschooolsnc.net">wendy.sullivan@wilsonschooolsnc.net</a>
<b>State (NCDPI) Reports</b>	Stephen Shimel <i>Information Coordinator</i>	252-399-7768 <a href="mailto:stephen.shimel@wilsonschooolsnc.net">stephen.shimel@wilsonschooolsnc.net</a>
<b>STEM</b>	Christine Mitchell <i>District STEM Coordinator</i>	252-399-7870 ext 8319 <a href="mailto:christine.mitchell@wilsonschooolsnc.net">christine.mitchell@wilsonschooolsnc.net</a>
<b>Substance Abuse</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschooolsnc.net">cheryl.baggett@wilsonschooolsnc.net</a>
<b>Subpoenas</b>	Karen Miles <i>Administrative Assistant for Administrative Services</i>	252-299-7789 ext 8661 <a href="mailto:karen.miles@wilsonschooolsnc.net">karen.miles@wilsonschooolsnc.net</a>
<b>Surrogate Parents</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschooolsnc.net">melissa.mcfatter@wilsonschooolsnc.net</a>

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>Surveys</b>	Scott Sage <i>Executive Director of Accountability and Testing</i>	252-399-7765 <a href="mailto:scott.sage@wilsonschoolsnc.net">scott.sage@wilsonschoolsnc.net</a>
<b>Staff Evaluations (Certified)</b>	Tracey Leon <i>Director of Certified Personnel</i>	252-399-7700 Ext# 8618 <a href="mailto:tracey.leon@wilsonschoolsnc.net">tracey.leon@wilsonschoolsnc.net</a>
<b>Staff Evaluations (Classified)</b>	Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7700 Ext# 8628 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>Staff Rosters</b>	Phillip Hawley <i>HR Information Systems Manager</i> Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7700 Ext# 8633 <a href="mailto:phillip.hawley@wilsonschoolsnc.net">phillip.hawley@wilsonschoolsnc.net</a> 252-399-7700 Ext# 8628 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>Student Interns</b>	Amy Evans <i>Beginning Teacher Coordinator for Elementary, National Board and College Liaison, and Mentor Support</i>	252-399-7731 Ext# 8625 <a href="mailto:amy.evans@wilsonschoolsnc.net">amy.evans@wilsonschoolsnc.net</a>
<b>Substitutes</b>	Claudia Spencer <i>Executive Director of Human Resources</i>	252-399-7700 Ext# 8628 <a href="mailto:claudia.spencer@wilsonschoolsnc.net">claudia.spencer@wilsonschoolsnc.net</a>
<b>Supplemental Insurance</b>	Wendy Daniel <i>Director of Benefits</i>	252-399-7700 Ext# 8636 <a href="mailto:wendy.daniel@wilsonschoolsnc.net">wendy.daniel@wilsonschoolsnc.net</a>

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>T</b>		
<b>Teacher of the Year Process</b>	Tondia Best <i>Human Resource Coordinator for Middle School Beginning Teachers, Teacher of the Year and Mentor Support</i>	252-399-7731 Ext #8672 <a href="mailto:tondia.best@wilsonschoolsnc.net">tondia.best@wilsonschoolsnc.net</a>
<b>Teacher Loan Forgiveness</b>	Marcia Bonner <i>Licensure Specialist</i>	252-399-7700 Ext #8624 <a href="mailto:marcia.bonner@wilsonschoolsnc.net">marcia.bonner@wilsonschoolsnc.net</a>
<b>Test Accommodations</b>	Scott Sage <i>Executive Director of Accountability and Testing</i>	252-399-7765 <a href="mailto:scott.sage@wilsonschoolsnc.net">scott.sage@wilsonschoolsnc.net</a>
<b>Technology Quotes</b>	Danielle Lynd <i>Technology and Fixed Asset Specialist</i>	252-399-7870 <a href="mailto:danielle.lynd@wilsonschoolsnc.net">danielle.lynd@wilsonschoolsnc.net</a>
<b>Technology Standards for Hardware Compatibility</b>	Pam Batchelor <i>Executive Director of Technology and Innovation</i>	252-399-7870 ext 8301 <a href="mailto:pam.batchelor@wilsonschoolsnc.net">pam.batchelor@wilsonschoolsnc.net</a>
<b>Title I, II, III, IV</b>	Amy Thornton <i>Executive Director of Federal Programs</i>	252-399-7801 <a href="mailto:amy.thornton@wilsonschoolsnc.net">amy.thornton@wilsonschoolsnc.net</a>
<b>Title IX</b>	Dr. Cheryl F. Wilson <i>Associate Superintendent</i>	252-399-7751 <a href="mailto:cheryl.wilson@wilsonschoolsnc.net">cheryl.wilson@wilsonschoolsnc.net</a>
<b>Toshiba Copiers/Printers</b>	Dr. Pam Batchelor <i>Executive Director of Technology and Innovation</i>	252-399-7870 ext 8301 <a href="mailto:pam.batchelor@wilsonschoolsnc.net">pam.batchelor@wilsonschoolsnc.net</a>
<b>Transcripts (Employment)</b>	Marcia Bonner <i>Licensure Specialist</i>	252-399-7700 Ext #8624 <a href="mailto:marcia.bonner@wilsonschoolsnc.net">marcia.bonner@wilsonschoolsnc.net</a>
<b>Trauma-Informed Schools</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschoolsnc.net">cheryl.baggett@wilsonschoolsnc.net</a>

## Who to Call List 2024-2025



Support Areas	Name (Position)	Contact Information
<b>Transcripts (High School)</b>	Karen Miles <i>Administrative Assistant for Administrative Services</i>	252-299-7789 ext 8661 <a href="mailto:karen.miles@wilsonschoolsnc.net">karen.miles@wilsonschoolsnc.net</a>
<b>Transportation</b>	Danny Williams <i>Executive Director of Transportation</i>	252-399-7839 ext 8515 <a href="mailto:danny.williams@wilsonschoolsnc.net">danny.williams@wilsonschoolsnc.net</a>
<b>Truancy</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschoolsnc.net">cheryl.baggett@wilsonschoolsnc.net</a>
<b>Tuition Reimbursement</b>	Olinka Baker <i>Human Resource Coordinator for High School Beginning Teachers, Principal of the Year and Mentor Support</i>	252-399-7731 Ext# 8625 <a href="mailto:olinka.baker@wilsonschoolsnc.net">olinka.baker@wilsonschoolsnc.net</a>
<b>U</b>		
<b>Unemployment Claims</b>	Wendy Daniel <i>Director of Benefits</i>	252-399-7700 Ext# 8636 <a href="mailto:wendy.daniel@wilsonschoolsnc.net">wendy.daniel@wilsonschoolsnc.net</a>
<b>V</b>		
<b>Visual Impairment Services</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Vocational Rehabilitation Services</b>	Melissa McFatter <i>Executive Director of Exceptional Children</i>	252-399-7781 <a href="mailto:melissa.mcfatter@wilsonschoolsnc.net">melissa.mcfatter@wilsonschoolsnc.net</a>
<b>Volunteers</b>	Donielle Coe <i>Human Resources Clerk</i>	252-399-7700 Ext #8622 <a href="mailto:donielle.coe@wilsonschoolsnc.net">donielle.coe@wilsonschoolsnc.net</a>
<b>W</b>		
<b>Wellness (Students)</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschoolsnc.net">cheryl.baggett@wilsonschoolsnc.net</a>

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Support Areas	Name (Position)	Contact Information
<b>Wilson Academy of Virtual Education (WAVE)</b>	Tabitha Lewis <i>Principal</i>	252-246-1418 <a href="mailto:tabitha.lewis@wilsonschoolsnc.net">tabitha.lewis@wilsonschoolsnc.net</a>
<b>Wireless Accounts</b>	Joseph Vellucci <i>Senior Network Administrator</i> Pam Batchelor <i>Executive Director of Technology and Innovation</i>	252-399-7870 ext 8309 <a href="mailto:joseph.vellucci@wilsonschoolsnc.net">joseph.vellucci@wilsonschoolsnc.net</a> 252-399-7870 ext 8301 <a href="mailto:pam.batchelor@wilsonschoolsnc.net">pam.batchelor@wilsonschoolsnc.net</a>
<b>WorkKeys</b>	Scott Sage <i>Executive Director of Accountability and Testing</i>	252-399-7765 <a href="mailto:scott.sage@wilsonschoolsnc.net">scott.sage@wilsonschoolsnc.net</a>
<b>Work Study-Barton Federal Program</b>	Zachary Marks <i>Executive Director of Secondary Education</i>	252-399-7779 <a href="mailto:zachary.marks@wilsonschoolsnc.net">zachary.marks@wilsonschoolsnc.net</a>
<b>Workers' Compensation</b>	Wendy Daniel <i>Director of Benefits</i>	252-399-7700 Ext# 8636 <a href="mailto:wendy.daniel@wilsonschoolsnc.net">wendy.daniel@wilsonschoolsnc.net</a>
<b>XYZ</b>		
<b>Zones of Regulation - Curriculum</b>	Cheryl Baggett <i>Executive Director of Student Services</i>	252-360-4614 <a href="mailto:cheryl.baggett@wilsonschoolsnc.net">cheryl.baggett@wilsonschoolsnc.net</a>